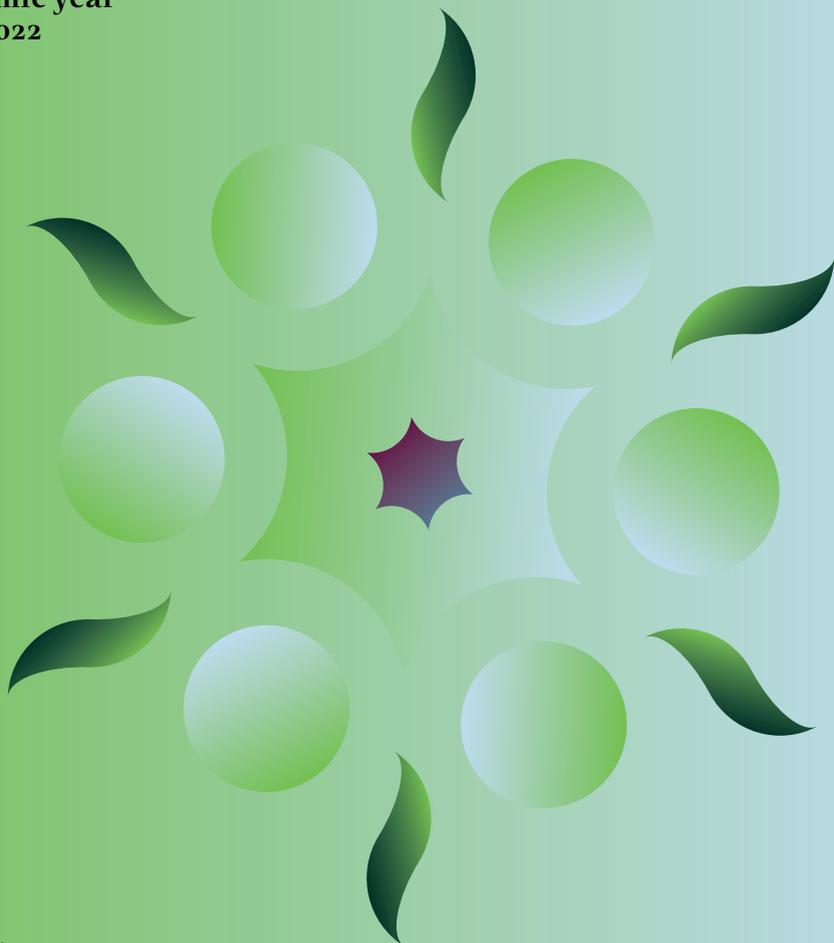


StartBook

**Guide for
new students**

**Academic year
2021/2022**



**WARSAW
UNIVERSITY
OF LIFE SCIENCES**

SGGW



In this StartBook, we have gathered the most important information and addresses useful for new students at the Warsaw University of Life Sciences – SGGW. Due to ongoing decisions by the Ministry of Education and Science as well as public health recommendations regarding the elevated pandemic risk, some plans may change. For up-to-date announcements on the University's operations, please visit www.sggw.edu.pl as well as the website of your faculty.

Classes at SGGW starts on **October 1st** and will be conducted in-person, while observing the current public health restrictions. The guidelines for organising activities may change if the pandemic situation worsens.

New students will be invited to meet with their dean and to attend training sessions at which the rules and principles of the University will be presented, along with information on various organisational matters.

The official inauguration of the academic year **2021/2022** will take place on **September 30th** in the Crystal Hall.

Welcome to SGGW!



**You are about to embark on a fascinating
adventure. To start off, here is some key
information.**



Dear Students,

We warmly welcome you to the Warsaw University of Life Sciences - SGGW. We are delighted that we can all meet together within the walls of our University. Despite the unique public health situation, we hope that you had a good summer and that you're full of energy going into the next chapter of your education. The new academic year is a special moment, especially for first-year students. We're happy that you've chosen to spend it with us.

The past year has required the University to adapt to function in the dynamically changing pandemic situation. Never before has higher education faced a situation that has so significantly affected academic life. The need to switch to remote learning and avoid in-person contact has not been an easy experience for our students and lecturers. Today, we appreciate even more that the corridors, laboratories, and lecture halls of the SGGW campus will once again be buzzing with life.

All Polish universities are now asking themselves: what will the coming year be like? I hope that the COVID-19 vaccination campaign will put an end to the pandemic and that we can get back to enjoying normal academic life. Despite the restrictions, the experiences of the past several months have also brought positive changes to our Alma Mater. Some of the modern forms of remote learning, communication, and University management we introduced during the pandemic will be with us permanently.



Our joy at the return of full-time education goes hand-in-hand with our concern for ensuring the highest safety standards for all SGGW students and staff. We would like to remind you of the public health rules in force on campus; in particular, we ask you to observe social distancing and maintain proper hygiene. New students will be invited to meet with their dean and to attend training sessions at which the rules and principles of the University will be presented, along with information on various organisational matters. Due to ongoing decisions by the Ministry of Education and Science as well as public health recommendations, some plans may change, so please keep track of the information posted on the University website as well as the individual faculty pages.

We believe that you will find our Alma Mater not only a great place to study but also an important part of your life – a place where you can develop your passions and interests. We will do our best to make you feel as comfortable as possible here, so that you can proudly say 'I'm from SGGW'.

We wish you wonderful studies! We hope you develop perseverance, explore your curiosity, make fascinating new acquaintances, and discover an unquenchable appetite to take on new challenges. Let SGGW be the place that gives you the development opportunities you're looking for.

With best wishes,
on behalf of the Board of Rectors

Prof. Jarosław Gołębiewski, PhD
Vice-Rector for the Didactics



Calendar

2021/22



**Calendar for the 2021/2022 academic year
for full-time studies**

30.09
2021

Inauguration of
the academic
year

**28.02 -
21.06**
2022

Summer
semester

**01.10 -
31.01**
2021/22

Winter
semester

**22.06 -
30.06**
2022

Summer
session

**01.02 -
09.02**
2022

Winter
session

**01.09 -
09.09**
2022

Summer
re-take session

**10.02 -
18.02**
2022

Winter
re-take session

**02.11,
21-25.02,
02.05**
2021/22

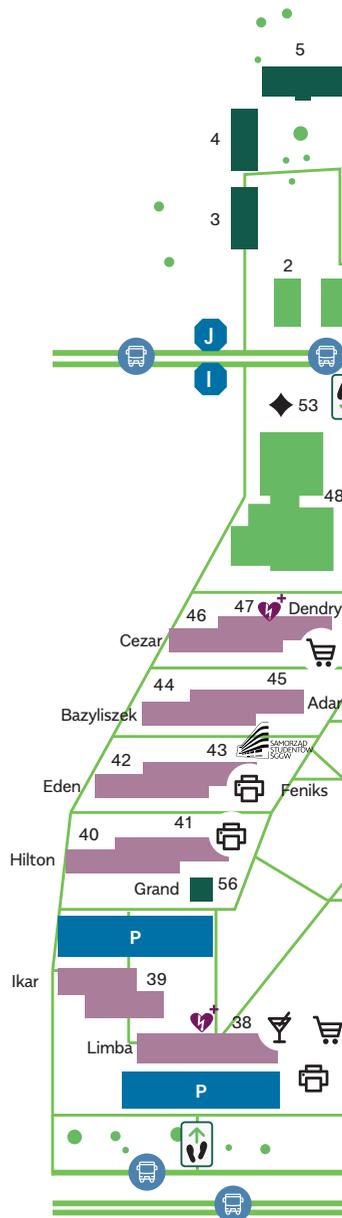
Days off

Academic year ends 16.09.2022 (including internships)



SGGW Campus

3, 5, 6, 7.	Faculty of Economics
4.	Faculty of Sociology and Pedagogy
13	Workshops at the Department of Landscaping Art
16.	Faculty of Wood Technology Machinery Hall
17, 18, 19, 21	Faculty of Production Engineering
20.	Faculty of Production Engineering Machinery Hall
22.	Small Animal Clinic
23.	Faculty of Animal Breeding, Bioengineering and Conservation, Faculty of Veterinary Medicine
24.	Faculty of Veterinary Medicine
25.	Vivarium
32.	Faculty of Food Technology, Faculty of Human Nutrition
33.	Faculty of Civil and Environmental Engineering
34.	Faculty of Forestry, Faculty of Wood Technology, Faculty of Applied Informatics and Mathematics
35, 36.	Faculty of Horticulture, Faculty of Sociology and Pedagogy
37.	Faculty of Agriculture and Ecology, Faculty of Biology and Biotechnology
49.	SGGW Water Centre
50.	Perennial garden



Practical information



01

Virtual Dean's office/On-site Dean's office

SGGW has a Virtual Dean's office that allows students to access their data 24/7. Each faculty also has on-site Dean's offices where you can get information on important matters, such as class schedules and semester grading rules. The addresses and contact information for all Dean's offices can be found at:



<https://www.sggw.edu.pl/en/home/studies/practical-information-for-students/virtual-deans-office/>

02

Electronic student ID card

In order to obtain an Electronic Student ID Card, you must log in to the Virtual Dean's office (ehms.sggw.edu.pl) and pay the relevant fee to the account indicated in eHMS. The photo for the ID card is taken from the student recruitment database. Each Dean's office will set a deadline for collecting ID cards. In general, a personalised ID document is produced within approximately two weeks after payment is recorded in the student's eHMS account.

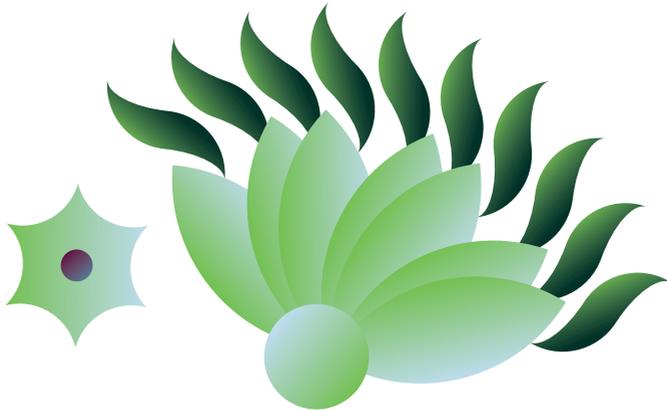
The Electronic Student ID Card is also used as a SGGW library card, a computer access card, and a Warsaw City Card (for public transport).

Required trainings for students

Upon enrolment, each student is informed by the Office of Student Affairs about the required Library Training, Training on the Rights and Obligations of SGGW Students and Occupational Health and Safety Training.

These training sessions are held remotely on the <https://szkolonia.sggw.pl> training platform, where students can learn how to use the SGGW Main Library collection and acquaint themselves with the campus rules and regulations and the principles of occupational health and safety in an accessible and comfortable way. You do not need to sign up for these training sessions. These are required and each student will be informed of them in an email.

Note: You only have to attend the Library Training, Training on the Rights and Obligations of SGGW Students and Occupational Health and Safety Training once during your course of study.



SGGW for students



01

Dormitories

SGGW has 3000 places in 12 dormitories in Warsaw. Information on how to apply for a place can be found at <http://adiss.sggw.pl>, or by phone to +48 22 59-330-00.

02

Activation and access to Office 365

Microsoft 365 enables students to access their e-mail, to attend remote classes and required training and to send questions and requests to the Virtual Dean's office. In order to activate your account, please go to <https://konto.sggw.edu.pl/>, select the 'I forgot my password' option, and then enter the e-mail address provided when registering for studies. You will receive an e-mail with a link to reset your password.

To access your e-mail account in Office 365 via a web browser, log in at: <https://poczta.sggw.edu.pl>.

Student e-mail addresses have the following format: sXXXXXX@sggw.edu.pl where XXXXXX is the student record number preceded by enough zeroes to form six total digits. For example, the address for record number 1999 would be s001999@sggw.edu.pl.

*For more information on logging in and using Office365,
please email pomoc_ci@sggw.edu.pl*

WI-FI

SGGW provides students with access to the EDUROAM (Education Roaming) Wi-Fi network. The network is available in all dormitories and in most buildings on campus.

NETWORK NAME: eduroam

LOGIN: e-mail address - individual student record number preceded by the letter 's', e.g., s12345@sggw.edu.pl,

PASSWORD: the same as for your student e-mail account.

There is also a Wi-Fi network in the Student Dormitories on the main SGGW campus.

To use the Wi-Fi, please select the wireless network with your dormitory name (e.g., Dendryt). Then enter your SGGW mail login and password, e.g., s123456@sggw.edu.pl for a student. Once the login has been accepted, a network connection should be established.

04

IT assistance

If you have trouble logging in, your account is blocked, you've lost your login data, or having difficulty with eHMS or Office 365 or problems accessing EDUROAM, contact the SGGW IT Helpdesk at:

**e-mail: pomoc_ci@sggw.edu.pl,
by phone to: +48 22 593 55 50,**

or in person at the Information Centre:
ul. Nowoursynowska 166, building 1, room 1 (Mon-Fri, 8:00-16:00).

05

Main Library and Academic Information Network

The Main Library is located near dormitories, together with the libraries of the Institutes, it forms SGGW's Academic Information Network.

The most important databases with access to over 300,000 books and journals and 170,000 other documents, an open Wi-Fi network (BG_SGGW), and a traditional collection of over half a million volumes attract everyone who wants to broaden the knowledge they acquire at lectures and during exercises. Students can borrow books from the lending library. Your student card is also your library card.

Students can use six reading rooms, each with a different function to meet the specific needs of its readers. The staff of each unit pro-

vide training for students, researchers and teachers on how to use the Academic Information Network resources most effectively.

Detailed information on the libraries and how they work can be found at: www.bg.sggw.edu.pl.

06

Student mobility

With an ever-expanding scope and objectives, Erasmus+ enables SGGW students to participate in international exchanges. The programme enables students to spend part of their studies abroad at selected universities, gain professional experience via internships abroad and apply the knowledge gained during their studies in postgraduate internships. SGGW students have the opportunity to pursue all three options

<https://www.sggw.edu.pl/en/home/collaboration-and-services/international-cooperation/erasmus/>



Thanks to the Erasmus Student Network, we also welcome incoming students within the academic community, ensuring that every incoming student receives support and can easily acclimatise to life on the SGGW campus. For more information, visit:

<https://erasmus-sggw.pl/>

MOSTAR is a programme that enables students to pursue part of their studies outside their home university. SGGW cooperates with 9 universities in Poland in this field.

<https://www.sggw.edu.pl/en/home/studies/forms-of-education/exchange-studies/mostar/>



07

Academic and social scholarships

SGGW students can apply for the following scholarships: scientific, social, special grant for disabled persons, and financial aid. Applications for selected scholarship options must be submitted individually. All necessary information is available in the student section of the University website.

08

SGGW Student Union

The main goal of the SGGW Student Union is to represent student interests at the University, in contacts with student governments at other universities, and in all matters concerning SGGW students. Its members also strive to create the best possible conditions for the development of student culture, which gives the university its special character. Above all, Student Union is an adventure, a challenge, and a place where you can pursue your passions.

Facebook: [@RussSGGW](#)

09

Student academic organisations

Students who wish to pursue their passions and broaden their knowledge, and at the same time further the development of the University and the social environment are invited to join the work of the student academic clubs. There are 47 scientific student groups

at SGGW, bringing together the most active students from various fields of study.

Using the skills and knowledge gained during their studies as well as their innate ingenuity and creativity, the members organise activities that serve both their individual development and their environment. Academic groups organise projects and publications, as well as seminars and conferences, which offer the opportunity to deepen knowledge, be inspired for further activities, and meet interesting people.

10

Student life

The Folk Dance Ensemble PROMNI

It is a group of young people who love dancing, folklore and having fun! For over 45 years, the group has been the artistic showpiece of the Warsaw University of Life Sciences - SGGW in Poland and abroad. You will meet exceptional people here and gain the opportunity to perform on great stages! Systematic rehearsals in beginner and ad-vanced groups will help you develop your dancing and singing skills. Do not pay for the courses, join PROMNI! This place is just for you! More information: <https://www.facebook.com/lza.promni>

SQER Dance

A modern dance group which has been active for over 6 years as part of PROMNI LZA. Do you want to learn how to dance, or maybe improve your skills and 'shine' on the dance floor? You're welcome! The group offers its members an excellent atmosphere, with group trips, concerts, and festivals. For more information, visit: <https://www.facebook.com/sqerdance>

University Choir

The SGGW University Choir is made up of University students and graduates as well as enthusiasts of good music. For 56 years, the choir has sung at academic ceremonies, given concerts in Poland and abroad, and won prizes at competitions and festivals.

The group's uniquely harmonious atmosphere fosters lasting friendships!

For more information, visit: <http://chor.sggw.pl>

Chamber Choir

A group of young people who share a common passion – music. If you love singing and you're looking for friends with similar interests, this is the place for you. Come to the October audition and help us create ChKSSGGW!

For more information, visit:
www.facebook.com/chorkameralnysggw

SGGW Orchestra

The Academic Concert Orchestra is a group of people full of positive energy, enthusiasm, and a passion for music. The ensemble consists of wind instruments whose sound is complemented by electric and bass guitar, a percussion section, and a keyboard.

The Orchestra's repertoire consists mainly of pop music. The group organises concerts and participates in cultural events and festivals. If you like music, come join us! For more information, visit
<http://www.facebook.com/OrkiestraSGGW>

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SGGW University Sports Association

Almost five hundred students and employees of the University are part of the University Sports Association. Thanks to their sporting achievements, many members are ranked highly on the lists of the best students for the Rector's Scholarship.

The SGGW University Sports Association is also an integrated group of active students who, together with the Club Board, organise sporting and social competitions. With the ASA, you can participate in athletic training and continue your passion under the supervision of professional trainers in the following disciplines: aerobics, badminton, cheerleading, sailing ergometer, futsal, horse riding, basketball, athletics, cross-country running, football, handball, volleyball, swimming, chess, tennis and table tennis, power triathlon, sport climbing and sailing. We also offer fitness, running, Nordic walking, and dance revue classes

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Sports facilities

SGGW has excellent sports facilities. Our facilities include functional sports halls suitable for almost all indoor sports, as well as tennis courts, and a gym. We also have a 25-metre, 6-lane swimming pool, a leisure pool with hydromassage facilities, and a separate area with a river current.

For more information, visit:
www.obiektysportowe.sggw.pl.

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SGGW Student Health Centre (SGGW NZOZ in Warsaw)

The campus includes a medical clinic that cares for SGGW students, staff and all other patients. In addition to the Primary Health Care service for adults, provided under contract with the National Health Fund (NFZ), it also provides private specialised care services.



<https://www.sggw.edu.pl/en/home/collaboration-and-services/service/sggw-student-health-centre/>

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Careers Advice Office

We warmly invite all students and graduates to work with us. We will help you create job application documents (CV, cover letters, etc.) and prepare for job interviews. We also offer consultations with a career counsellor and organise training sessions, university workshops, and job fairs. We publish job, internship, and apprenticeship offers on our website.

Information on events regarding careers, work, and personal development are regularly posted on our FB page (<https://www.facebook.com/karierasggw/>), as well as on the job portal at bk.sggw.edu.pl.

The Careers Advice Office is located in Building 10, room 17 on the Old Campus..

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