

Student ID ("album") number:

(the distribution list will be prepared based on the Student ID numbers)

Warsaw, on

**ROOM ALLOCATION APPLICATION AT STUDENT DORMITORIES: IKAR / EDEN / KROKUS *
FOR THE ACADEMIC YEAR**

☐ **New allocation**☐ **Allocation renewal - room number / flat number¹****1. Applicant:**

Surname and Name (capital letters).....

Place of permanent residence.....

Place of current residence.....

The doctoral studies commencement date at the SGGW Doctoral School.....

Year of study /education at the SGGW Doctoral School.....

Faculty/ Discipline

Phone number:

2. Spouse (only in case of cohabitation)²

Surname and Name (capital letters).....

Place of permanent residence

Place of current residence

Does the spouse have the status of the SGGW PhD student? YES/NO * if yes, please provide the Faculty/

Specialization/Discipline

Is the spouse employed at SGGW? YES/NO * if yes, please provide the position and department

.....

3. Children (in case they live together with the applicant)³

Names and surnames:

1)

2)

3)

4)

.....
Applicant's legible signature

4. The Doctoral School /(personal data confirmation of a PhD student applying for allocation and confirmation of the data concerning participation in the doctoral studies and their duration)

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5. Feedback (of the Head of Doctoral School)

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I hereby declare that I have read * the Regulations on the room allocation of places at the IKAR, EDEN and KROKUS Dormitories for employees and participants of Doctoral Studies and Doctoral Schools as well as the incoming students, introduced by Regulations No 72 of the Rector of the Warsaw University of Life Sciences of 26 June 2024, and I accept the terms and conditions therein.

.....
Applicant's legible signature

¹ mark as appropriate² the marriage certificate must be presented if requested (applies to people who did not provide it earlier)³ the birth certificate must be presented if requested (applies to people who did not provide it earlier)

* delete where inappropriate

Privacy notice for the Applicant and a minor child of the Applicant, for whom the Applicant is the legal guardian

- a) The controller of personal data is Warsaw University of Life Sciences, with its registered office at 166 Nowoursynowska Street, 02-787 Warsaw (hereinafter: SGGW or the Data Controller).
- b) The Data Controller has appointed the Data Protection Officer, who you can contact in matters related to the processing of personal data and the exercise of the user rights in accordance with the provisions on the protection of personal data via: iod@sggw.edu.pl
- c) Any personal data contained in this application will be processed on the basis of Article 6 (1) (c) of the GDPR - in order to fulfil the Controller's legal obligations in respect of Act of 30 August 2018, the Law on Higher Education and Science, as well as tax or fiscal regulations, Article 6 (1) (b) of the GDPR - in order to implement the provisions of the Regulations on the room allocation of places at the Ikar, Eden and Krokus Dormitories for employees and participants of Doctoral Studies and Doctoral Schools as well as the incoming students ("Regulation") in scope of reviewing the applications for the room allocation in a dormitory, Article 6 (1) (f) of the GDPR in order to secure and pursue claims arising from the provisions of the Regulations or defend against such claims.
- d) Personal data may be received by any administration bodies and/or other entities authorised under the applicable law, and entities entitled to their processing on the basis of an appropriate contract in connection with the service provision, and ensuring the proper implementation of the objectives referred to in sec. c) above;
- e) Personal data will be kept for the period necessary to implement the provisions of the Regulations, and after that time for the period and to the extent required by generally applicable law or to secure and pursue possible claims and to defend against such claims;
- f) The data subject has the right of access to their personal data, to rectification, erasure, or to restrict their processing, and the right to object to data processing;
- g) The data subject can lodge a complaint with the President of the Personal Data Protection Office. A complaint to the President of the Office may be lodged by a natural person if the incorrect processing concerns his/her personal data.
- h) Personal data will not be subject to automated decision-making and will not be subject to profiling.
- i) Due to the use of Microsoft services by SGGW, personal data may be transferred outside the European Economic Area (EEA), among others to USA. Microsoft provides guarantees resulting from compliance with Chapter 5 of the GDPR and is obliged to comply with the protection of personal data on the basis of standard contractual clauses concluded with SGGW. More current information can be found at: <https://privacy.microsoft.com/pl-pl/privacystatement>

.....
Applicant's legible signature

Privacy notice for the spouse **

- j) The controller of personal data is Warsaw University of Life Sciences, with its registered office at 166 Nowoursynowska Street, 02-787 Warsaw (hereinafter: SGGW or the Data Controller).
- k) The Data Controller has appointed the Data Protection Officer, who you can contact in matters related to the processing of personal data and the exercise of the user rights in accordance with the provisions on the protection of personal data via: iod@sggw.edu.pl
- l) Any personal data contained in this application will be processed on the basis of Article 6 (1) (c) of the GDPR - in order to fulfil the Controller's legal obligations in respect of Act of 30 August 2018, the Law on Higher Education and Science, as well as tax or fiscal regulations, Article 6 (1) (b) of the GDPR - in order to implement the provisions of the Regulations on the room allocation of places at the Ikar, Eden and Krokus Dormitories for employees and participants of Doctoral Studies and Doctoral Schools as well as the incoming students ("Regulation") in scope of reviewing the applications for the room allocation in a dormitory, Article 6 (1) (f) of the GDPR in order to secure and pursue claims arising from the provisions of the Regulations or defend against such claims.
- m) Personal data may be received by any administration bodies and/or other entities authorised under the applicable law, and entities entitled to their processing on the basis of an appropriate contract in connection with the service provision, and ensuring the proper implementation of the objectives referred to in sec. c) above;
- n) Personal data will be kept for the period necessary to implement the provisions of the Regulations, and after that time for the period and to the extent required by generally applicable law or to secure and pursue possible claims and to defend against such claims;
- o) The data subject has the right of access to their personal data, to rectification, erasure, or to restrict their processing, and the right to object to data processing;
- p) The data subject can lodge a complaint with the President of the Personal Data Protection Office. A complaint to the President of the Office may be lodged by a natural person if the incorrect processing concerns his/her personal data.
- q) Personal data was provided by the Applicant who is your spouse/partner.
- r) Personal data will not be subject to automated decision-making and will not be subject to profiling.
- s) Due to the use of Microsoft services by SGGW, personal data may be transferred outside the European Economic Area (EEA), among others to USA. Microsoft provides guarantees resulting from compliance with Chapter 5 of the GDPR and is obliged to comply with the protection of personal data on the basis of standard contractual clauses concluded with SGGW. More current information can be found at: <https://privacy.microsoft.com/pl-pl/privacystatement>

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Spouse legible signature